

National Erasmus+ Office – Jordan

Appointing a Student HERE

Preamble

The National Erasmus+ Office (NEO) – Jordan is established in accordance with a formal procedure between the European Commission in Brussels and the Jordanian government. NEO Jordan contributes to the following overall objectives: to improve the awareness, visibility, relevance, effectiveness and impact of the international components of the Erasmus+ programme and contribute to its promotion and dissemination in Jordan.

The Erasmus+ Higher Education Reform Experts

The network of Higher Education Reform Experts (HEREs) was established in the framework of the Tempus programme and continues to be supported through Erasmus+.

These experts, appointed by the Education, Audiovisual, and Cultural Executive Agency (EACEA) at the European Commission in Brussels, constitute a pool of expertise to promote and enhance the modernisation of higher education. They participate in the development of policies and reforms in their countries and contribute to the training of local stakeholders. Their activities consist, for example, in organising and participating in seminars, writing articles and reports, or providing advice to individual institutions and policy makers.

The current network includes around 250 experts from 27 Erasmus+ Partner Countries, whose activities are managed at the local level by the National Erasmus+ Offices, in cooperation with the relevant national authorities. International meetings and training events for the network are coordinated by EACEA, in cooperation with the DG Education and Culture of the European Commission, and with the support of a service provider, the SPHERE team.

The role of the national Higher Education Reform Experts (HEREs) is:

- To provide a pool of expertise to promote and enhance progress towards the higher education modernisation agenda at local and national levels
- To participate actively in the development of policies and reforms in their countries
- To promote the approaches and the tools available to non academic bodies such as industrial, cultural or social organisations
- To contribute to the training of experts in their countries but also outside when needed

The experts should work closely with their national authorities, benefit from their support and interact positively. In operational terms, the experts can rely on the local NEOs and benefit from their operational support. The approach is seen as a peer to peer exercise. Therefore, the experts are professionals in higher education and most of them are working at university or have a university experience.

NEO Jordan is opening the chance for a Student HERE to be appointed as part of these teams to stress and recognise the role of the students in the reform process.

Required Qualifications, Skills, and Experience

- Third year student registered at a Jordanian University with an average rating of at least “very good”.
- Excellent language skills in Arabic and English (TOEFL or IELTS proof is preferable). French or another European language would be an asset.
- Excellent computer skills, especially in Microsoft Office applications. Having ICDL is recommended.

- Excellent communication and social skills.
- Should be willing to travel inside and outside Jordan, as needed.

Job Responsibilities

The Student HERE will on a **voluntary** basis perform the following activities:

- Attend HEREs meetings and international activities (Seminars, Conferences, Study Visits) organized for the HEREs
- Participate in implementing HEREs work plan
- Prepare HEREs Newsletter
- Responsible for HERE webpage (and HERE Facebook page).
- Promote and disseminate information concerning HEREs programme and activities.
- Prepare reports on the activities implemented by the HERE team.
- Prepare studies, analytical/ statistical reports, etc. related to higher education (and possibly to other levels of education if relevant), as may be required.
- Provide support for translation of HEREs related documents.
- Other tasks requested by the HERE Chairperson or the NEO.

Application

Please write no more than one page (300-500 words) stating your motivation in this position, and send together with your CV to the email address shown below. The statement must indicate your previous experience that is related to the above requirements, and your motivation to work as a Student HERE, and submitted **no later than 22 November 2017**.

Note: The cost of authorized travel as described above will be covered by the Erasmus+ program.

Email address: Erasmusplus.jordan@yahoo.com

