



Al-Balqa' Applied University

## Curriculum for the Bachelor Degree in English Language and Literature

The curriculum for the B.S.c. degree in *English Language and Literature* (132) credit hours are distributed as follows:-

No.	Requirements	Credit Hours
1	University Requirements <ul style="list-style-type: none"><li>• Compulsory</li><li>• Elective</li></ul>	21 6
2	Faculty Requirements	21
3	Specialization Requirements <ul style="list-style-type: none"><li>• Compulsory</li><li>• Elective</li></ul>	72 6
4	Supportive Specialization Requirements	6
<b>Total</b>		<b>132</b>

## Curriculum for the Bachelor Degree In English Language and Literature

### First : University Requirement (27 Cr .H.)

#### A: Compulsory Requirements (21 Cr.H.):

Course No.	Course Title	Cr.H.	Weekly Hours		Prerequisite
			Lecture	Lab.	
35003101	Arabic (1)	3	3	--	--
35003102	Arabic (2)	3	3	--	35003101
35004101	English (1)	3	3	--	--
35004102	English (2)	3	3	--	35004101
35005101	Computer Skills (1)	3	--	6	--
35001101	Military Sciences	3	3	--	--
35002100	National Education	3	3	--	

#### B: Elective University requirements : (6 Cr.H.)

The student is allowed to select (6 Cr.H.) from the university elective courses offered by faculties other than the faculty of college.

Course No.	Course Title	Cr.H
36001101	Communication skills	3
36002102	Introduction to Psychology	3
36003103	Jordanian Society	3
36004104	Sport for All	3
36005105	Islamic Culture	3
36006106	Administration and Economic Concepts	3
36007107	Agriculture in Jordan	3
36008108	Environment and Society	3
36012109	The Orthodox Caliphs History	3

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#### Second: Faculty Requirements: (21Cr .H.)

Course No.	Course Title	Cr.H.	Weekly Hours		Prerequisite
			Lecture	Lab.	
30901174	Arabic Library and Linguistic Resources	3	3	---	---
30901325	The Art of Writing and Composition	3	3	---	---
30901249	Literary Text Appreciation	3	3	---	---
30901278	Introduction to Linguistics (Arabic Language)	3	3	---	---
35005102	Computer Skills (2)	3	-	6	
30905 471	Scientific Research Methods for Language	3	3	---	---
30905213	Technical Writing in English	3	3	---	---

#### Third: Specialization Requirements: (78 Cr .H.)

##### A-Compulsory Requirements: (72 Cr .H.)

Course No.	Course Title	Cr.H.	Weekly Hours		Prerequisite
			Lectures	Lab	
30905111	Reading	3	3	---	---
30905112	Oral Skills and Speaking	3	3	---	---
30905113	Writing	3	3	---	---
30905114	Listening Comprehension	3	3	--	---
30905131	English Basic Grammar	3	3	---	---
30905141	Introduction to English Literature	3	3	---	---
30905211	Advanced Listening	3	3	---	30905114
30905212	Advanced Writing	3	3	---	30905113
30905231	Syntax	3	3	---	30905131
30905232	Introduction to English Linguistics	3	3	---	---
30905334	English for specific Purposes (ESP)	3	3	---	---
30905241	Short Story	3	3	---	30905141
30905242	English Literature Until 1789	3	3	---	30905141
30905243	Novel	3	3	---	30905141
30905343	American Literature	3	3	---	30905141
30905251	Translation	3	3	---	30905131
30905321	English Phonetics and Phonology	3	3	---	30905232

### Curriculum for the Bachelor Degree In English Language and Literature

Course No.	Course Title	Cr.H.	Weekly Hours		Prerequisite
			Lectures	Lab	
30905331	Language Learning & Acquisition	3	3	---	30905232
30905332	Sociolinguistics	3	3	---	30905232
30905341	Drama	3	3	---	30905141
30905342	Literary Criticism	3	3	---	30905141
30905441	English Literature from Romanticism Until Now	3	3	---	30905242
30905333	English Semantics & Pragmatics	3	3	---	30905232
30905431	Applied Linguistics	3	3	---	30905232

#### B: Elective Specialization Requirements: (6 ) Cr.H. to be selected from the following list:

Course No.	Course Title	Cr.H.	Weekly Hours		Perquisites
			Lectures	Lab	
30905244	Children Literature	3	3	---	---
30905361	Teaching Methods of Reading & Writing	3	3	---	30905261
30905443	Special Topic in Literature	3	3	---	30905141
30905411	Dialogue and Debate	3	3	---	30905112
30905432	Special Topic in Language	3	3	---	30905232
30905433	Discourse Analysis	3	3	---	30905232
30905442	Old and Classical Literature	3	3	---	30905141

#### Fourth: Supportive Specialization Requirements (6) Credit Hours

Course No.	Course Title	Cr.H.	Weekly Hours		Prerequisite
			Lecture	Lab.	
30905261	English Language Teaching Methods	3	3	---	---
30905362	Introduction to the French Language	3	3	---	---

### Curriculum for the Bachelor Degree In English Language and Literature

First Year					
First Semester			Second Semester		
Course No.	Course Title	Cr.H	Course No.	Course Title	Cr.H
30905111	Reading	3	30905131	English Basic Grammar	3
30905114	Listening Comprehension	3	30905112	Oral Skills & Speaking	3
30905113	Writing	3	30905141	Introduct to Eng Literature	3
35003101	Arabic (1)	3	35005101	Computer Skills (1)	3
35004101	English (1)	3	35003102	Arabic (2)	3
<b>Total</b>		<b>15</b>	<b>Total</b>		<b>15</b>

Second Year					
First Semester			Second Semester		
Course No.	Course Title	Cr.H	Course No.	Course Title	Cr.H
30905211	Advanced Listening	3	30905213	Technical Writing/ English	3
30905212	Advanced Writing	3	30905232	Introduction to English Linguistics	3
30905231	Syntax	3	30905243	Novel	3
30905241	Short Story	3	30905261	English Language Teaching Methods	3
30905251	Translation	3	30905242	English Literature Until 1789	3
30901278	Introduction to Linguistics in Arabic	3	36005105	Islamic Culture	3
<b>Total</b>		<b>18</b>	<b>Total</b>		<b>18</b>

### Curriculum for the Bachelor Degree In English Language and Literature

Third Year					
First Semester			Second Semester		
Course No.	Course Title	Cr.H	Course No.	Course Title	Cr.H
30905334	English for Specific Purposes (ESP)	3	30905342	Literary Criticism	3
30905321	English Phonetics and Phonology	3	30905341	Drama	3
30905332	Sociolinguistics	3	30905333	English Semantics & Pragmatics	3
30905362	Introduction to the French Language	3	30905331	Language Learning & Acquisition	3
30905343	American Literature	3	36001101	Communication Skills/ English	3
35004102	English (2)	3	35005102	Computer Skills (2)	3
<b>Total</b>		<b>18</b>	<b>Total</b>		<b>18</b>

Fourth Year					
First Semester			Second Semester		
Course No.	Course Title	Cr.H	Course No.	Course Title	Cr.H
30905411	Dialogue and debate	3	30905441	Eng Literature from Romantic Until Now	3
30905431	Applied Linguistics	3	30905 471	Scientific Research Methods for Lang & Lite	3
35001101	Military Sciences	3	30901325	The Art of Writing and Composition in Arabic	3
30901174	Arabic Library and Linguistic Resources	3	30905433	Discourse Analysis	3
30901249	Literary Text Appreciation	3	35002100	National Education	3
<b>Total</b>		<b>15</b>	<b>Total</b>		<b>15</b>

## Curriculum for the Bachelor Degree In English Language and Literature Course Description

<b>35003101</b>	<b>Arabic 1</b>	<b>3(3-0)</b>
<p>This course contains a set of linguistic skills in different levels such as the sounds of the Arabic language, its morphology, syntax, rhetoric, lexicography and writing. It includes as well as on applications on the use of Arabic dictionaries and applications on some writing skills indispensable for scholars in their working lives. It also contains a refined set of Quranic, poetry and short stories of Arabic texts to give the learners the opportunity to be in contact with and to appreciate these texts.</p> <p style="text-align: right;">Pre-req. Arabic 99 or passing Arabic Level Exam</p>		
<b>35003102</b>	<b>Arabic 2</b>	<b>3(3-0)</b>
<p>This course aims to develop student's skills in writing and expression and to provide him with the necessary and basic ones in order to employ them in his daily use, and enable him to stand on the origins of various Arabic scripts, and access to various forms of technical and functional old and new writing.</p> <p style="text-align: right;">Pre-req. 35003101</p>		
<b>35004101</b>	<b>English 1</b>	<b>3(3-0)</b>
<p>Is a complete graded course for foreign learners of English; it covers the skills of listening, speaking, reading, and writing; as well as improving pronunciation and building vocabulary; particular emphasis is placed on listening and speaking; the language of the course is British English.</p> <p style="text-align: right;">Pre-req. English 99 or passing English Level Exam</p>		
<b>35004102</b>	<b>English 2</b>	<b>3(3-0)</b>
<p>Is a continuation of English I Course in terms of approach and methodology However, it covers a new range of interesting topics, and provides a more advanced grammar syllabus in a communicative context as well, therefore, this topic tends to be a continuation of ENGL 101 goals.</p> <p style="text-align: right;">Pre-req. 35004101</p>		
<b>35005101</b>	<b>Computer Skills 1</b>	<b>3(0-6)</b>
<p>An introduction to computing and the broad field of information technology. Topics covered include the basic structure of digital computer systems; operating systems; application software; data communication and networks; and the Internet hands-on learning emphasizes windows (latest operating systems); MS-Office; and the Internet.</p>		
<b>35001101</b>	<b>Military Sciences</b>	<b>3(3-0)</b>
<p>This course aims at providing university students with general military culture and illustrating the overall military capabilities of the armed forces to defend the homeland and its role in development and service of the Jordanian society through lectures and field visits.</p>		
<b>35002100</b>	<b>National Education</b>	<b>3(3-0)</b>
<p>The course of National Education is one of the compulsory requirements of all students in Jordanian universities, national and private. The general intent is to provide students with the theoretical and practical knowledge of the homeland (Jordan), land and people, and to consolidate the love of the homeland and national brotherhood in them, to motivate them to serve the nation and the people consciously and sincerely, to be innovative and competitive by exhortations to achieve the desired progress in various fields of life.</p>		

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<b>30905111</b>	<b>Reading</b>	<b>3(3-0)</b>
<p>This course introduces and trains students on ways that help develop reading skills and strategies for comprehension reading through: skills to draw the main idea, search for specific information, Intensive reading, critical reading, strategies to guess the meanings of new words through texts, identify the topics sentences and phrases that summarize the main idea and the patterns of organization. On the other hand, students should enhance their capabilities by reading various texts to build good vocabulary that helps understand the material and develop their reading speed.</p>		
<b>30905112</b>	<b>Oral Skills &amp; Speaking</b>	<b>3(3-0)</b>
<p>This course develops the student's ability to interact orally in English with emphasis on accuracy and fluency. Authentic materials in terms of language forms, functions, situations, and topics are used. Students are guided to practice various modes of interaction and build up their own strategies to achieve effective communication. Students are also given opportunities to acquire classroom speeches and practice interpersonal communication. Students are expected to learn the sounds and intonation of English speech</p>		
<b>30905113</b>	<b>Writing</b>	<b>3(3-0)</b>
<p>This course aims at improving students' writing abilities through exposing them to the essential components of the English paragraph. Students are trained to apply their knowledge to master the techniques of paragraph development.</p>		
<b>30905114</b>	<b>Listening Comprehension</b>	<b>3(3-0)</b>
<p>This course improves students' communication skills in English by developing their abilities to understand English Language spoken by native speakers. Students are to be exposed to real daily life situations. This course helps students become effective listeners focusing on listening for the main ideas, variations in intonations, pausing and note taking skills.</p>		
<b>30905131</b>	<b>English Basic Grammar</b>	<b>3(3-0)</b>
<p>This course offers a revision of the basic grammatical concepts and categories of the English Language. It deals in details with tenses and some certain parts of speech which include: nouns, articles, pronouns demonstratives, conjunctions, and prepositions. It also focuses on the passive and reported speech. The successful completion of this course means students are able to communicate using correct and proper English in different situations.</p>		
<b>30905141</b>	<b>Introduction to English Literature</b>	<b>3(3-0)</b>
<p>The course exposes students to various genres of literature through the writings of prominent authors in order to know about the English Literature and to get familiar with the different ways of analyzing literary works. It also aims at extending students' appreciation of the English literary works. The Course also aims at developing students' integrated language skills.</p>		
<b>30905211</b>	<b>Advanced Listening</b>	<b>3(3-0)</b>
<p>This course is intended to develop listening comprehension skill apart from any specific 'content'. As in all skills, trainees should begin with simple tasks and then move on gradually towards more demanding ones. An ample opportunity must be allowed for students to express themselves by asking questions and offering comment. The more they do so, the better listeners they are likely to become. Advanced listening comprehension aims at facilitating both the transactional and interactional aspects of language learning. The foreign language learner needs to be trained to understand normal language spoken at normal speed in actual life situations.</p>		

Pre-req. 30905114

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### **30905212                      Advanced Writing                      3(3-0)**

This course aims at developing the students' essay writing skill. It also aims at guiding students through logical steps necessary for creating an essay through description, exemplification, classification, comparison and contrast, definition, cause and effect and logical division.

Pre-req. 30905113

### **30905231                      Syntax                      3(3-0)**

This course provides a general survey of the assumption and techniques of the analysis of syntactic and morphological structures. In particular it deals with the English phrasal and clausal systems of language, noun phrase, verb phrase, adjective phrase, adverb phrase, prepositional phrase and their different functions at the sentence level. It also deals with the internal elements of these phrases and clauses. It provides students with the analysis of sentences in terms of categories and functions at the phrase level and at the sentential level.

Pre-req.30905131

### **30905232                      Introduction to English Linguistics                      3(3-0)**

This course introduces students to language as an important field of study and gives them a comprehensive knowledge of how it works. It also provides clear and straightforward description of the different systems of language: phonology, morphology, syntax, semantics, pragmatics and the lexicon. By the end of the course, students should know the internal structure of language and its various functions. Moreover, students should be able to investigate the technical features to understand other branches of the field of linguistics including the practical applications of linguistics and current theories of the nature of language.

### **30905334                      English for Specific Purposes                      3(3-0)**

This course focuses on the terminology used by personnel specialized in various fields: technical, medical and financial fields. It is an independent major with a wide variety of sub-specialties, such as English for Medical Purposes, English for Finance, English for Lawyers, English for Business, English for Tourism, and English for Security. It is subsequently an insurmountable errand to fully cover the needs of personnel staffing all the afore-mentioned subspecialties in one course. Graduates with the major terms and expressions should be able to communicate well in most fields of the Jordanian labor market. The course exemplifies the daily life usage and reinforces the students' understanding of the ESP terminology.

### **30905241                      Short Story                      3(3-0)**

This course focuses on the genre of the short story, from its inception in the early 19<sup>th</sup> century to modern times. Students should understand how basic literary modes and techniques function in the works they read. Reading from micro fiction, flash fiction, prose poetry, and innovative short fiction, students should explore the various narrative techniques available to writers. Students should also explore the limitations of this form, as well as the ideological implications. Students should also explore how factors such as, close reading, discussion, literary analysis, and critical writing, impact the reader's understanding and appreciation of this genre.

Pre-req. 30905141

## Curriculum for the Bachelor Degree In English Language and Literature Course Description

### **30905242 English Literature Until 1789 3(3-0)**

This course introduces students to the major authors and literary genres of the period. It also provides students with the major literary and social impact that shaped the cultural context of the period. Beowulf and its position in the epic literary tradition together with Canterbury Tales as an image of medieval life will be emphasized in addition to principal focus on Renaissance, Restoration, and the eighteenth century literary periods.

Pre-req.30905141

### **30905243 Novel 3(3-0)**

The English novel course aims at introduces the students to the basic concepts of the English novel as well as various examples of novelists chosen by the instructor. This course leads the students to discover the Victorian era, its main political and social aspects depicted by the British novelists such as Charles Dickens's 'Hard Times'.

Pre-req. 30905141

### **30905343 American Literature 3(3-0)**

This course overviews the American literary canon from the beginning of the twentieth century. It focuses on major texts and authors representing the various literary and intellectual trends and movements in the Colonial, Federal, Romantic, Realistic, and modern periods such as Puritanism, Rationalism, Romanticism, Transcendentalism, Realism, and Modernism. Special attention is to be given to prominent historical incidents and events.

Pre-req.30905141

### **30905251 Translation 3(3-0)**

This course is basically concerned with the simple process of translating phrases, clauses and different kinds of sentences from English into Arabic. Special focus is made on basic grammar components which play a vital role in the process of translation. Also, this course focuses on the fundamental differences between the Arabic grammar and the English grammar to provide students with an idea about how to translate from English into Arabic and vice versa. Students will also be provided with some hints on how to translate from Arabic into English.

Pre-req. 30905131

### **30905321 English Phonetics & Phonology 3(3-0)**

It deals with the sounds of English and examines the nature of the rules governing the sound system of English. It brings in the study of the physiology of speech production and phonetic transcription through practical exercises. It also helps students to use technical terms in describing speech and talking about phonological literature. Therefore, this course acquaints students with the basic theoretical principles of the English phonetics and phonemics: symbols and terminology. Special emphasis is given to place and manner of articulation, stress, intonation. Moreover, this course introduces the phonological processes that cope with merging or deleting sounds while speaking such as assimilation, elision, consonant syllabicity, glottalization, Sandhi r (rhotic and non-rhotic accents) and the transcription of sounds.

Pre-req. 30905232

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### Course Description

<b>30905331</b>	<b>Language Learning &amp; Acquisition</b>	<b>3(3-0)</b>
<p>This course introduces the psychological and linguistic theories that account for the acquisition of the native language by children as well as the learning of a second language by adolescents and/or adults. The course also introduces the factors that affect the process of learning a second language as compared to those that affect the process of acquiring a native language. It also pins down the major learning styles and the influence of each of them on the learning process. In addition, it introduces the typical communication strategies resorted to by learners of a second language.</p>		
		Pre-req. 30905232
<b>30905332</b>	<b>Sociolinguistics</b>	<b>3(3-0)</b>
<p>This course introduces students to sociolinguistic perspectives on language with much focus on the inter-relationship between language structure, language use, and the variables that lead to language variation within speech communities. Topics will include attitudes toward language, politeness and stereotypes, correctness/standard language varieties, choice, planning, ethnicity, bilingualism, diglossia, and other issues related to language as a social phenomenon.</p>		
		Pre-req. 30905232
<b>30905341</b>	<b>Drama</b>	<b>3(3-0)</b>
<p>This course introduces students to the elements of drama in the west such as: debate, plot, action, and character through studying a number of plays. The course focuses on the kinds of play such as: tragedies and comedies, as well as studying some relevant theories to theatre. Students are expected to read some works of Shakespeare, Johnson, Chekhov, Ibsen, Shaw and others.</p>		
		Pre-req. 30905141
<b>30905342</b>	<b>Literary Criticism</b>	<b>3(3-0)</b>
<p>This course develops students' critical thinking by introducing them to various schools of literary criticism. The course starts with a short survey of the history of criticism. The course also introduces students to the recent developments in the literary theory especially post- structuralism.</p>		
		Pre-req. 30905141
<b>30905441</b>	<b>English Literature from Romanticism until now</b>	<b>3(3-0)</b>
<p>This course focuses on Romanticism, Victorianism, and the 20<sup>th</sup> century. The prominent romantic poets and essayists and their Victorian counterparts are to be studied at length in addition to a selection from the Modern English writers. Selections from the novels and plays of the period may be chosen to illustrate the generic and thematic richness of this important period.</p>		
		Pre-req. 30905242
<b>30905431</b>	<b>Applied Linguistics</b>	<b>3(3-0)</b>
<p>This course focuses on the concept, domain, and development of Applied Linguistics as Linguistics Applied. It introduces theories such as CA, DA, EA, PA, and IL and how to put them into practice. It focuses primarily on research in the areas of second/foreign language acquisition, discourse analysis, and the sociopragmatic and sociocultural theory and their relevance to language. It acquaints students with paradigms and views central to linguistic errors (such as .phonological, semantic, syntactic, lexical, morphological etc.) their sources and causes. Terms such as performance, competence, errors vs. mistakes, learners' strategies such as interference, and types of transfer, overgeneralization, simplification and anatomization. Interlingua vs.intralingual, input- output-intake, EFL vs. ESL learning/acquisition, idiosyncratic dialects (language learners' language) In general, it familiarizes students with linguistic theories and with how to achieve linguistics implemented on various levels and enables them to distinguish between the linguistic competence and communicative ability.</p>		
		Pre-req. 30905232

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### **30905362 Introduction to the French Language 3(3-0)**

This course introduces the basics of the French language, i.e. sounds, letters, and grammatical rules. By the end of the course, students are expected to use simple sentences in simple real daily- life situations.

### **30905244 Children Literature 3(3-0)**

The course introduces children's literature written by and for them. It also introduces literary works written for adults and have become material of children's readings. The course introduces the works that handle children's concerns in a critical way. A number of novels, short stories, prose poems, nursery rhymes are to be studied and analyzed. Special emphasis is given to analytical study of the child's psychology.

### **30905261 English Language Teaching Methods 3(3-0)**

In this course, students are introduced to several methods and strategies of teaching English. This course provides students with the methods of teaching the four language skills. Furthermore, students are to be trained to write the instructional objectives and lesson plans. Also, classroom management is discussed in detail. This course also covers the modern methods of assessing and developing the four language skills.

### **30905411 Dialogue and Debate 3(3-0)**

This course enhances students' communicative discourse that dwells on the art of initiating dialogues and debates through interaction and communication. It seeks to motivate students to speak fluently and purposefully on diverse topics and thus providing proper opportunities for asking and responding sessions. A further goal is to train students on skills and strategies characterizing proficient speakers. Students are expected to deliver speeches in public fluently, accurately, and appropriately. Opportunity is given to learners to practice and make meaningful discussions in the classroom.

Pre-req. 30905112

### **30905333 English Semantics and Pragmatics 3(3-0)**

The course introduces various approaches to the study of meaning in language, both at the word and at the sentence levels. It provides learners with the new terminology such as denotation, connotation, and associates, and it gives students an idea about what is implicature. It also explores the role of shared inferential strategies, presuppositions, and speech acts in human communication. Students should know how situational contexts determine language use. Focus is also given to the realm of lexical semantics. This course also covers the fundamental issues such as meaning, lexical relations, sentential relations, and the concept of meaning at large.

Pre-req. 30905232

### **30905444 Special Topic in Literature 3(3-0)**

This course discusses a literary topic that has not been tackled in any of the previous literary courses. Topics may vary according to the department's needs. Students are expected to deliver a research paper and discuss it.

Pre-req. 30905141

### **30905361 Teaching Methods of Reading & Writing 3(3-0)**

This course introduces students to the reading and writing skills. Different strategies and methods of teaching reading and writing are to be taught. Students are trained to deal with different kinds of reading texts and written production. Students are expected to plan and assess reading texts through studying strategies of planning and assessing reading. Students are also expected to plan and assess written texts through studying the new strategies of planning and assessing writing.

Pre-req. 30905261

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### **30905432 Special Topic in Language 3(3-0)**

This course discusses a linguistic topic that has not been tackled in any of the previous linguistic courses. Topics may vary according to the department's needs. Students are expected to deliver a research paper and discuss it by the end of the course.

Pre-req. 30905232

### **30905433 Discourse Analysis 3(3-0)**

This course looks into the interpretation of meaning beyond the level of the sentence. It examines the roles of notions such as background knowledge, cohesion and coherence to achieve a better understanding of how language works as a communication medium in texts and conversational interaction. The course explains how contexts form an important factor in interpreting and explaining the intended meaning. The course acquaints students with language in use and the discourse markers and their importance in interpreting the intended meaning.

Pre-req. 30905232

### **30905443 Old and Classical Literature 3(3-0)**

This course is designed to familiarize students with classical and old literary masterpieces like Homers and the classical Greek plays. Some writings of Plato and Aristotle are included. The course sheds light on the most remarkable literary works along with an analysis of philosophical implications of these works.

Pre-req. 30905141

### **30905471 Research Methods 3(3-0)**

This course gives the students an idea about the concepts, aims, types and methods of research. It explains the concept of the scientific method and how it is used to make inferences and to find correlation between events, causes and effects. Students also will be able to distinguish between quantitative and qualitative research. Moreover, it covers the essential areas and procedures of research such as selecting the research topic, stating the problem, meaning of rationale and significance of the study, the data collection, how to write a questionnaire, how to prepare and conduct an interview, ethical and unethical practices in research, how to document the research paper, and the review of literature, the meaning of reliability and validity in research and how to report and present discuss, conclude from the results of research. At the end of the course, students should be able to conduct a real research study

### **30905213 Technical Writing 3(3-0)**

This course guides and trains students to write business letters, memos, circulars, social formal and informal letters, to plan and write final reports, to describe social situations, to be acquainted with different types of technical writing, and to write invitation letters, greeting cards, job application letters and CVs. The course also teaches students how to invite people, accept or refuse invitation, and how to use formal and polite style in their language.

### **30901249 Literary Text Appreciation 3(3-0)**

The course tackles various techniques of appreciation such as understanding, reading, linking, analysis, conclusion, and judgment. The course also endeavors to uncover the aesthetic the aesthetic values of a literary text. It also focuses on skills of thinking: critical thinking, creative thinking, and problem-solving methods. Practice is to be achieved through tackling classical and modern literary texts, i.e. poetry, short story, essay, and other texts of modern prose.

### **30901174 Arabic Library and Linguistic Resources 3(3-0)**

The course covers the study of the rise of Arabic writing, narration and recording, the poetic library and its resources, the linguistic library, general books of literature, zealous writings, encyclopedias, index books, translations and biographies, rhetoric and criticism books, Arabic dictionaries and the Andalus library