**COURSE PLAN**

**FIRST: BASIC INFORMATION**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **College** | |  | | | | | | | | |
|  | College | : | | | | | | | | |
|  | Department | : | | | | | | | | |
| **Course** | |  | | | | | | | | |
|  | Course Title | : | | | |  | | | | |
|  | Course Code | : | | | | | | | | |
|  | Credit Hours | : | | | | | | | | |
|  | Prerequisite | : | | | | | | | | |
| **Instructor** | |  | | | | | | |
|  | Name | : | | | | | | |
|  | Office No. | : | | | | | | |
|  | Tel (Ext) | : | | | | | | |
|  | E-mail | : | | | | | | |
|  | Office Hours | : | | | | | | |
| Class Times | | Building | | Day | Start Time | | End Time | Room No. | |
|  | |  | |  |  | |  |  | |
| **Text Book** | | |  | | | | | | | |
|  |  | | | | | | | | | |
| **References** | | |  | | | | | | | |
|  |  | | | | | | | | | |

**SECOND: PROFESSIONAL INFORMATION**

**COURSE DESCRIPTION**

|  |
| --- |
|  |

**COURSE OBJECTIVES**

|  |
| --- |
| **This course is aimed to:** |

**COURSE LEARNING OUTCOMES**

|  |
| --- |
| **Successful completion of the course should lead to the following outcomes:** |

**COURSE SYLLABUS**

| **Week** | **Course Topic** | **Notes** |
| --- | --- | --- |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **7** | **Midterm Exam** |  |
| **8** |  |  |
| **9** |  |  |
| **10** |  |  |
| **11** |  |  |
| **12** |  |  |
| **13** |  |  |
| **14** |  |  |
| **15** |  |  |
| **16** | **Final Exam** |  |

**COURSE LEARNING RESOURCES**

|  |
| --- |
|  |

**ASSESSMANT TOOLS**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **) Write assessment tools that will be used to test students ability to understand the course material and gain the skills and competencies stated in learning outcomes**   |  |  | | --- | --- | | **ASSESSMENT TOOLS** | **%** | | Participation |  | | Homework and quizzes |  | | Mid Exam |  | | Final Exam | 50 | | **TOTAL MARKS** | 100 | |

**THIRD: COURSE RULES**

**ATTENDANCE RULES**

|  |
| --- |
| Attendance and participation are extremely important, and the usual University rules will apply. Attendance will be recorded for each class. Absence of 10% will result in a first written warning. Absence of 15% of the course will result in forfeiting the course and the student will not be permitted to attend the final examination. Should a student encounter any special circumstances (i.e. medical or personal), he/she is encouraged to discuss this with the instructor and written proof will be required to delete any absences from his/her attendance records. |

**GRADING SYSTEM**

|  |  |
| --- | --- |
| **Points** | **Grade** |
|  | **A** |
|  | **A-** |
|  | **B+** |
|  | **B** |
|  | **B-** |
|  | **C+** |
|  | **C** |
|  | **C-** |
|  | **D+** |
|  | **D** |
|  | **D-** |
|  | **F** |

**REMARKS**

|  |
| --- |
|  |

**COURSE COORDINATOR**

|  |
| --- |
| **Course Coordinator: Dr. Hazem Hasan Department Head: Prof. Taleb Abu-Zahra**  **Signature: Signature:**  **Date: Date:** |